

SPECIAL SESSION

March 21, 2018

The Council of the City of Chardon met in Special Session on Wednesday, March 21, 2018 at 6:30 P.M. in Council Chambers of the Chardon Municipal Center.

Jeffrey Smock, President of Council presiding.

The meeting opened with the pledge of allegiance and roll call.

Members of Council present: Andrew Blackley, Deborah Chuha, Chris Grau, David Lelko, Nancy McArthur, Daniel Meleski, Jeffrey Smock.

Members of Council absent: none.

Others Present: City Manager Randal Sharpe, Finance Director Mate Rogonjic, Law Director James Gillette, Public Service Director Paul Hornyak, Police Chief Scott Niehus, Planning and Zoning Administrator Steven Yaney, Deputy Finance Director Heidi Delaney, City Engineer Doug Courtney, Clerk of Council Amy Day, Director of Parks and Recreation Joe Rodriguez, Judge Terri Stupica, Clerk Victoria Dailey, Lands and Buildings Supervisor Chris Moore, Joe Koziol.

A public hearing to provide the public an opportunity to comment regarding the City of Chardon's proposed text amendment to the Planning & Zoning Code, specifically Section 1111.509, temporary occupancy permits was set for May 10, 2018 at 6:20 PM.

A public hearing to provide the public an opportunity to comment regarding the City of Chardon's proposed text amendment to the Planning & Zoning Code, specifically Schedule 1155.09, required off-street parking spaces was set for May 10, 2018 at 6:25 PM.

ORDINANCE NO. 3007

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT/AGREEMENT WITH GREAT LAKES CRUSHING LTD. FOR THE RAILROAD TRUNK SEWER AND CHERRY AVENUE IMPROVEMENTS PROJECT #6-137 AND DECLARING AN EMERGENCY was read for the first time by title only.

Mr. Blackley moved and Mrs. McArthur seconded the rules be suspended and the Ordinance be read for the second and third time by title only. Upon roll call vote the motion passed unanimously.

Ordinance No. 3007 was then read for the second and third time by title only.

Mr. Grau moved and Mr. Blackley seconded for the adoption of Ordinance No. 3007.

City Engineer Doug Courtney stated that after his review of the three bids that were received, he recommended awarding the contract with Section III, Alternate 1 to Great Lakes Crushing. This bid alternate, which is along the back of the Chardon Plaza, is being recommended because the City does not yet own the CSX parcel that was part of Bid Alternate 2.

Mr. Sharpe noted that because the bids were higher than the engineer's estimate, the contingency for the project is small.

Mayor Smock asked if Bid Alternate 2 could be pursued if the CSX property is acquired.

Mr. Sharpe stated that if the CSX parcel is purchased, a \$20,000 change order can be made for Bid Alternate 2 instead of Bid Alternate 1.

Mr. Blackley asked about the project schedule.

Mr. Courtney stated that the project is expected to be completed by November 16, 2018.

Upon roll call vote the motion passed unanimously.

ORDINANCE NO. 3008

AN ORDINANCE AMENDING CHAPTER 152 (INCOME TAX EFFECTIVE JANUARY 1, 2016) TO ADOPT SECTIONS 718.80 THROUGH 718.95 OF THE OHIO REVISED CODE, WAIVING THE THIRTY DAY WAITING PERIOD AND DECLARING AN EMERGENCY was read for the first time by title only.

Mr. Blackley moved and Mr. Meleski seconded the rules be suspended and the Ordinance be read for the second and third time by title only. Upon roll call vote the motion passed unanimously.

Ordinance No. 3008 was then read for the second and third time by title only.

Mrs. McArthur moved and Mr. Blackley seconded for the adoption of Ordinance No. 3008.

Mr. Rogonjic stated that due to a recent ruling by the Franklin County Common Pleas Court denying municipalities' objection to the State taking over the municipal net profit income tax and to make sure the City is in compliance with State law, passage of the ordinance is being requested.

Mrs. McArthur asked if the City is still a party in the appeal.

Mr. Rogonjic stated that the City is a party in the appeal.

Upon roll call vote the motion passed unanimously.

Regarding the FY 2018 Annual Budget, Mr. Sharpe provided an overview of the process for preparing and adopting the budget, and reviewed portions of the budget document through a Power Point presentation.

Mr. Sharpe began reviewing notable items in the personnel expenditures which included a potential 3.5% wage increase for bargaining and non-bargaining staff members, continued funding for the School Resource Officer, and decreased costs of the City's health insurance plan.

Mr. Sharpe reviewed notable items in the operating expenditures including the continued funding of the residential sidewalk repair and maintenance program, support for Chardon Tomorrow Main Street and Chardon Square Retail

Business Grant Programs, dedicated funding for economic development, updates to the Comprehensive Plan, wi-fi installation on the Square, a formal emergency medical dispatch response system and related dispatch training, upgrades to the SCADA system, use of a cleaning services contractor, and demolition of the house at 12499 Chardon Windsor Road.

Mr. Sharpe reviewed capital projects for 2018.

Mr. Sharpe reviewed the budgeted 2018 revenues and expenditures as compared to prior years.

Municipal Court Judge Terri Stupica and Municipal Court Clerk Victoria Dailey spoke to review the court's proposed revenue and expenditures for 2018.

Mr. Blackley asked if the court is able to increase court costs.

Judge Stupica explained that the court costs are continually scrutinized across the country and she explained how the municipal court is doing what it can to collect fines.

Mrs. Dailey stated that the court's costs are monitored and reviewed on an annual basis.

Mr. Grau inquired about the court's use of interns.

Judge Stupica explained the duties provided by the court's interns which provide savings to the court.

Police Chief Scott Niehus reviewed the notable expenditures in the Police Department's 2018 budget.

Discussion occurred regarding the proposed purchase and use of an aerial drone.

Mr. Blackley asked about the cost of body cameras.

Chief Niehus stated that the cameras cost between \$450-\$750 each.

Mr. Sharpe added that storage costs and public records requests are issues surrounding the use of body cameras that still need to be investigated.

Mr. Blackley asked if the Police Department is able to seek reimbursement from insurance companies for their assistance with EMS calls.

Chief Niehus explained that the police department follows fire and rescue calls for a variety of reasons; however, reimbursement has never been investigated.

Mr. Lelko inquired about how the John Bohl memorial project will be discussed and approved.

Mr. Sharpe stated that the project will be presented to all of Council for approval.

Public Service Director Paul Hornyak reviewed the notable expenditures in the water & sewer operating, street maintenance, cemetery and lands and buildings 2018 budgets.

Mr. Blackley stated that the City needs to begin planning to deal with the significant amount of infill and infiltration which is treated at the wastewater treatment plant.

Discussion occurred regarding berm and ditch work to be done by City staff.

Mr. Lelko asked about street maintenance projects in the budget that were not listed in the Capital Plan.

Mr. Rogonjic stated that \$275,000 is the amount that was included in the capital plan annually for the street maintenance program. However, to try to maximize on the funding that is available now from the street construction, maintenance and repair fund, staff decided to add more projects to 2018 knowing that not as much funding may be available in 2019.

Mayor Smock inquired about the scope of work for the additional street projects.

Mr. Hornyak stated that because of the severity of the winter, there was an unexpected need for additional street repairs. He explained that the best use of funds would be spent using a mill & fill application and the scope of the projects will vary by street.

Mr. Lelko asked if funds were made available, why streets listed for 2019 were not addressed and other streets were added.

Mr. Hornyak stated that the streets being addressed have heavier traffic.

Discussion occurred regarding the scope of the project that will involve maintenance work on the commemorative brick in the Square.

Discussion occurred regarding the gazebo renovation project.

Planning and Zoning Administrator Steve Yaney reviewed notable expenditures in the Planning and Zoning Department budget for 2018.

Recreation Director Joe Rodriguez reviewed the notable expenditures in the Park and Recreation Department budget for 2018.

Mr. Sharpe reviewed notable expenditures in the manager, legislative and general administration budgets for 2018.

Mr. Rogonjic reviewed the notable expenditures in the Finance Department budget for 2018.

Mr. Rogonjic reviewed the notable expenditures in the 2018 budget for water and sewer billing.

Discussion occurred regarding water and sewer billing changes including the layout of the bills and the printing and mailing of the bills by an outside vendor.

Mr. Rogonjic explained that having standard letter sized bills will allow more information to be provided to customers such as usage history and information on how to find and fix

water leaks.

Law Director James Gillette reviewed the notable expenditures in the Legal Department budget for 2018.

Mr. Rogonjic provided an overview of the areas that capital will be spent in 2018, noting that a vast majority will be spent on the City's infrastructure.

Mr. Sharpe concluded the budget presentation by thanking Council for their support, and he thanked staff especially Mate Rogonjic and Heidi Delaney for their efforts in preparing the budget.

ORDINANCE NO. 3009

AN ORDINANCE TO MAKE ANNUAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF CHARDON, STATE OF OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018, AND DECLARING AN EMERGENCY was read for the first time by title only.

Mrs. McArthur moved and Mrs. Chuha seconded the rules be suspended and the Ordinance be read for the second and third time by title only. Upon roll call vote the motion passed unanimously.

Ordinance No. 3009 was then read for the second and third time by title only.

Mrs. Chuha moved and Mr. Grau seconded for the adoption of Ordinance No. 3009.

Upon roll call vote the motion passed unanimously.

EXECUTIVE SESSION - none.

Regarding an amendment to Classification and Pay Plan, Mrs. McArthur moved and Mrs. Chuha seconded to adopt the amendment to the classification and pay plan effective April 2, 2018. Upon roll call vote the motion passed unanimously.

ADJOURN

Mrs. McArthur moved and Mr. Meleski seconded to adjourn. Upon voice vote the motion passed unanimously.

The meeting adjourned at 9:27 P.M.

Attest:

JEFFREY L. SMOCK, Mayor
President of Council

AMY DAY
Clerk of Council