

CITY OF CHARDON CHARTER REVIEW COMMITTEE MEETING

Meeting Minutes

March 26, 2018

Charter Review Committee Members present:

Debbie Chuha, Councilman
Chris Dussing
Heather Huff
Bob Landies
Todd Lester
Nancy McArthur, Councilman
Victoria Nicholas

Tom Nolfi
Ramona Saikaly
Hannah Sekas
Mary Jo Stark
Karen Sweet

Members Absent:

Also Present:

Dave Lelko, Councilman
Rebecca Repasky, Secretary
Randy Sharpe, City Manager

Jeff Smock, Mayor

Mr. Sharpe called the meeting to order at 6:30 p.m. The Pledge of Allegiance was said. Roll was called.

Mr. Sharpe welcomed the Committee members and thanked the Committee for volunteering. The Committee Members introduced themselves and shared their backgrounds.

ELECTION OF COMMITTEE CHAIRMAN

Mr. Sharpe explained the Chairman will be responsible for conducting the remaining meetings, facilitate the discussions and work with the clerk on the agenda. Mr. Sharpe suggested using *Robert's Rules of Order* for the meeting procedures.

Mrs. Stark nominated Mrs. McArthur as Chairman. It was seconded by Mrs. Nicholas. The vote carried 11-0.

ELECTION OF COMMITTEE VICE-CHAIRMAN

Mrs. McArthur explained the Vice-Chairman will conduct the meeting in her absence.

Mrs. Chuha nominated Mrs. Sekas. It was seconded by Mrs. Nicholas. The vote carried 11-0.

ELECTION OF COMMITTEE SECRETARY

Mrs. Chuha nominated Ms. Repasky and/or Mrs. Day. It was seconded by Mrs. Sweet. The vote carried 11-0.

REVIEW OF 2013 CHARTER REVIEW COMMITTEE RECOMMENDATIONS

Mrs. McArthur asked if these were the actual proposed resolutions that went on the ballot. Mr. Sharpe said yes. Mrs. McArthur asked if all four (4) items are separate. Mr. Sharpe said yes.

Mr. Dussing asked how many total members are on City Council. Mrs. McArthur said seven (7).

Mr. Sharpe explained Resolution 17-13 was to combine Planning Commission and the Board of Zoning Appeals for efficiency. Mrs. Saikaly asked if there is no longer a BZA. Mr. Sharpe said no.

Mrs. McArthur explained Resolution 18-13 was to have the Park and Recreation Board include two (2) members of Council.

Mrs. McArthur explained Resolution 19-13 prohibits a member of Council to holding another public office. Mrs. McArthur asked if this was done to be in compliance with the O.R.C. Mr. Sharpe said he is unsure, it could have been a recommendation from the Law Director.

Mr. Sharpe explained City Council has the authority to not move forward to the ballot, recommendations made by this Committee.

REVIEW TIMELINE FOR CHARTER REVIEW

Mrs. McArthur explained final decisions must be made and presented to City Council for the June 14th, 2018 meeting. Mr. Sharpe suggested a final Charter Review meeting date of June 5th.

Mrs. McArthur explained to the Committee the Law Director may also want to review items presented. Mrs. McArthur asked if Mr. Gillette has any recommendations at this point. Mr. Sharpe said he is not sure.

SCHEDULE OF MEETING DATES

The meeting schedule is as follows:

- Tuesday, April 3rd, 2018 at 6:30 P.M. in the Municipal Center large conference room
- Tuesday, April 17th, 2018 at 6:30 P.M. in the Municipal Center large conference room
- Monday, April 30th, 2018 at 6:30 P.M. in the Municipal Center large conference room
- Monday, May 14th, 2018 at 6:30 P.M. in the Municipal Center large conference room
- Tuesday, May 29th, 2018 at 6:30 P.M. in the Municipal Center large conference room

Mrs. McArthur explained the meeting minutes and agenda will be emailed out to the Committee as well as any other communications.

Mr. Sharpe suggested the following schedule for the meetings:

- The first meeting: Sections one (1) through three (3)
- The second meeting: Sections four (4) through seven (7)
- The third meeting: Sections eight (8) through twelve (12)
- The fourth meeting: schedule as needed

Mrs. McArthur agreed to use that timeline for this Committee.

Mr. Sharpe suggested the group exchange ideas ahead of time through email, to save on time and allow the other members to have time to think about the suggestion. Mrs. McArthur suggested looking at other city's charters for guidance.

Mr. Sharpe said if a recommendation is made regarding a certain city department, to let him know so that the department head can attend the meeting to help explain. Mr. Nolfi asked if Staff has identified any problems. Mr. Sharpe said no. Mr. Smock said no.

Mr. Sharpe said others can be invited to the meetings.

Mrs. Nicholas asked why the City has a City Manager and Mayor. Mr. Smock explained the City Manager is a hired professional and the Mayor has different abilities to make decisions in emergencies and serves as a figure head. Mr. Smock explained he prefers hiring a City Manager because the person has experience versus someone being voted in by a popular vote.

EXECUTIVE SESSION – none

ANY OTHER BUSINESS - none

ADJOURN

Mr. Lester made the motion to adjourn. Mrs. McArthur seconded it. The meeting was adjourned at 7:18 P.m.

Respectfully Submitted:

NANCY MCARTHUR, CHAIRMAN

Rebecca Repasky, Secretary