



# City of Chardon

Chardon Municipal Center • 111 Water Street • Chardon, Ohio 44024-1201

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[www.chardon.cc](http://www.chardon.cc)

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**CITY COUNCIL**

**CITY MANAGER**

440-286-2600

Fax: 440-286-2658

**FINANCE**

440-286-2470

Fax: 440-286-2658

*Income Tax*

440-286-2696

Fax: 440-279-0903

*Water & Sewer Billing*

440-286-2949

Fax: 440-286-2658

**PARK & RECREATION**

440-286-2630

Fax: 440-286-2658

**POLICE**

440-286-6123

Fax: 440-286-2680

**PLANNING & ZONING**

440-286-2654

Fax: 440-286-5541

**PUBLIC SERVICE**

440-286-2655

Fax: 440-286-5541

*Division of Streets,*

*Cemeteries & Parks*

440-286-2656

Fax: 440-286-2681

*Division of Water*

*& Wastewater*

440-286-2657

Fax: 440-286-7538

Dear New Resident/Business,

Welcome to the City of Chardon! We are pleased that you have decided to reside and/or do business in our City, one that is rich in history and culture. Additionally, we hope that you are able to enjoy and participate in the many services and amenities offered by the City, which include the public square park and a diverse set of recreational programs. The City also provides important municipal services, such as public safety, road maintenance, snow plowing, and water distribution and treatment. Please visit our website at [www.chardon.cc](http://www.chardon.cc) for more information.

In order to fund municipal operations and services, the City has a 2% income tax in place. As with any other municipality in Ohio, an important civic obligation for every resident and business in Chardon is to comply with the municipal income tax requirements. **In order for you to ensure compliance, the enclosed municipal income tax registration form must be completed and returned shortly after your receipt of this letter. Delays in returning this form can negatively affect your income tax obligations to the City.** Any questions or concerns regarding the municipal income tax can be directed to the Deputy Tax Administrator, Barbara L. Raikes, at 440-286-2696.

In regards to your water/sewer account, the City offers a direct payment program. If you are interested in participating, please return the enclosed form and related documentation. You can also pay your water/sewer bill online at [www.chardon.cc](http://www.chardon.cc), where you can also register and pay for recreational programs. For new residents, enclosed is the application form for the Utility Discount Program, which indicates the requirements needed to qualify and the documentation you need to submit with the application form.

Once again, thank you for becoming a part of the Chardon community. We look forward to serving you!

Sincerely,

Randal B. Sharpe  
City Manager