

CITY OF CHARDON SERVICE COMMITTEE MEETING
Meeting Minutes
May 27, 2021

Service Committee Members Present: Andrew Blackley, Jeffery Smock

Also Present:

Doug Courtney, City Engineer
Paul Hornyak, Public Service
Director
Becky Repasky, Secretary

Mate Rogonjic, Finance Director
Randy Sharpe, City Manager
Kevin Westbrooks, GPD Group

Andrew Blackley, Chairman, called the meeting to order at 4:00 p.m.

APPROVAL OF MINUTES

Mr. Smock had two (2) corrections. Mr. Smock made a motion to approve the minutes of November 5, 2020. It was seconded by Mr. Blackley. The vote carried 2-0.

DISCUSS TRAFFIC SIGNALIZATION GRANT

Mr. Hornyak explained in the Service Committee packets is the 2019 CMAQ grant application that was submitted to NOACA for consideration for funding Congestion Reduction, Traffic Flow improvements and Intelligent Transportation Systems. Staff submitted the application along with draft legislation requesting funding for the \$1,636,000.00 proposed upgrades to the City's signalization system. In the Council packet for the June 10th meeting Council members will find a memo detailing the application as well as draft legislation for council to consider.

REVIEW GPD GROUP FINDINGS ON ALL-WAY STOPS AT INTERSECTIONS

Mr. Westbrooks explained the study was conducted on:

- North Hambden Street/Grant Street
- Huntington Street/Goodrich Court
- South Hambden Street/Huntington Street/King Street

He provided the Committee with an analysis report which included the following guidelines before a four-way stop is implemented.

Mr. Westbrooks explained collecting actual traffic count data was unable to be performed due to the COVID-19 pandemic; so, this study used traffic volumes data from StreetLight Data (a service that uses cell phone information to provide volumes for traffic data.) Data collected was from January 1, 2019 – December 31, 2019.

Mr. Westbrooks explained none of the three project intersections met the basic guidelines for an all-way stop. Mr. Westbrooks recommends that all intersections remain signed as they are today.

Mr. Courtney explained the data can be recollected when King Kone is in operation which will generate more traffic. Mr. Blackley explained once the new subdivision is in, that will generate a lot of traffic and pedestrian traffic as well.

DISCUSS WILSON MILLS ROAD SPEED LIMIT RECOMMENDATION

Mr. Westbrooks explained his interpretation of the Ohio Revised Code would not consider Wilson Mills Road as a "through highway". The 4,800 feet of Wilson Mills studied is under one mile, and does not meet the requirements. Mr. Westbrooks explained ODOT did say if a speed limit meets the criteria of the ORC, a city may proceed with the speed limit change without input or approval from ODOT.

Mr. Westbrooks said he believes that this section of Wilson Mills Road may be changed to 25mph as it meets the statutory requirements of ORC 4511.21 and 4511.65. If the City would like to post a 25mph speed limit, the application section would be between the Chardon Corporation Limit (Thwing Road) and Water Street.

Mr. Courtney explained the speed limit can remain safe at 35mph because the traffic signals can still be seen.

Mr. Sharpe explained it is not Staff's recommendation to lower the speed limit.

Mr. Blackley requested S. Hambden be looked at to have that speed limit changed to 25mph and have a public meeting for residents to bring their opinions. Mr. Blackley suggested to have Chief Niehus give his opinion as well.

The Service Committee agreed to leave Wilson Mills at 35mph.

DISCUSS REVISED STREET MAINTENANCE AND SIDEWALK PROGRAM

Mr. Courtney explained this year's program will be full depth concrete pavement repairs on: Chardon Avenue, east of Basquin Drive, Woodbridge Crossing and Woodbridge Lane. Street maintenance for 2021 includes crack seal and Reclaimite asphalt rejuvenation on various streets within the City. (Mr. Courtney provided the Committee with a list of streets scheduled for maintenance.) The total estimated cost of the project is \$318,000. He explained bids were opened on May 26th; with Ronyak Paving being the apparent low bidder at a project cost of: \$322,000. Budgeted is \$320,000, so Staff will look into included Short Ct.

The 2021 Sidewalk Maintenance project includes sidewalk maintenance and repair south of Water Street and west of Wilson Mills Road. He explained there are very few sidewalks in the area and the maintenance and repair program will be very small this year.

Sidewalk infill for this year includes sidewalk installation on the east side of Washington Street – from Washington Street to the existing sidewalk at 123 Fifth Avenue. The estimated cost of the work is \$60,500.

Mr. Smock requested Staff look into moving the sidewalk further back from the road. Mr. Courtney said he will obtain an easement from Chardon Custom Polymers to put the sidewalk behind the utility pole.

PROVIDE AN UPDATE ON THE CANFIELD DRIVE AND CHARDON AVENUE PROJECT

Mr. Courtney explained work began in late April and is progressing on the western section of Chardon Avenue. Trees along Chardon Avenue have been removed and the contractor, Fabrizi Trucking and Paving, Inc. has been replacing sanitary sewer lateral connections to homes between North Street and Memorial Drive. The next stage of construction will be the installation of the new 8-inch water main from North Street to Memorial Drive which has started.

OTHER BUSINESS

Mr. Hornyak explained the OPWC R36 application for 7th Avenue was submitted to the County Engineer's Office.

Mr. Hornyak asked for the Committee's feedback on speed bumps at the request from a resident for speed reduction on Huntington Street. He explained this would be a difficult task to put up in the spring and take down in the fall. Mr. Westbrook cautioned this request would turn into many requests; and the City would need to implement policing policies for the installation of speed bumps. Mr. Sharpe explained the traffic study conducted did not come back with any concerns to staff regarding speed violations. Mr. Hornyak said the average speed in July 2020 was 24mph; and the majority was under 31mph. Mr. Blackley advised staff along with Mr. Westbrooks to draft a policy.

EXECUTIVE SESSION – none

ADJOURN

Mr. Smock made the motion to adjourn. Mr. Blackley seconded it. The meeting was adjourned at 4:58 p.m.

Respectfully Submitted:

ANDREW BLACKLEY, SERVICE COMMITTEE CHAIRMAN

Rebecca Repasky, Secretary